



June 23, 2023

## **INVITATION TO BID**

**STATE OF ALABAMA  
COUNTY OF SHELBY**

### **SEALED BIDS FOR SEED AND FERTILIZER**

Sealed bids for Seed and Fertilizer for Shelby County will be received in the office of the County Manager, Shelby County Administration Building, 200 West College Street Room 123, Columbiana, Alabama 35051 until July 11, 2023 at 2:00 p.m. at which time bids will be opened publicly and read. The County Commission reserves the right to reject any or all bids and to waive informalities in awarding this bid to the lowest responsive and responsible bidder. Bids submitted are firm and no claims for errors will be considered after bids are opened and subsequent thereto.

If you have any questions concerning this bid or the specifications, contact Gina LeCroy at [rlecroy@shelbyal.com](mailto:rlecroy@shelbyal.com).

### **GENERAL INFORMATION**

All bidders must use our form for submitting their bid. Bids must be submitted in triplicate. All bids must be sealed and marked in the lower left hand corner "**BIDS – SEED AND FERTILIZER**" with opening date and time. Late bids will not be opened.

Records showing successful bidder(s) and prices quoted will be placed on file and may be examined upon request. If contract is awarded to someone other than lowest bidder, a note of explanation will appear in the bid file and Commission Minutes.

Sales and other taxes, where applicable, shall not be included in the prices quoted.

Shelby County reserves the right to purchase none, one or several of any items quoted based upon the bid unit prices.

### **DISQUALIFICATION OF BIDS**

Bids may be disqualified before awarding of the contract for any of the following:

- A. Failure to mark envelope as required;
- B. Failure to sign or notarize the bid document;
- C. Failure to include requested information or other details of the bids;

## **METHOD OF AWARD**

The award will be made to the bidder with the majority of low prices. It is not the policy of the Shelby County Commission to purchase on the basis of low bid only. Quality, conformity with specifications, purpose for which required, terms of delivery, and past service and experience are among the factors that may be considered in determining the responsive bidder.

Upon the awarding of this contract and bid, Shelby County has the sole right to end said contract at any time at Shelby County's sole discretion.

## **CONTRACT PERIOD / PRICING**

The period of this contract will be for one year from date bid is awarded. This contract may be renewed for up to three (3) years from the initial award date upon the agreement of both parties with the pricing remaining the same as the initial bid.

## **REQUIREMENTS FOR CONTRACTORS**

Bidding Contractor will be required to provide evidence of E-Verify documentation and Section 84 business license.

## **IMMIGRATION LAW**

By signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.

## **OPEN TRADE**

By signing this contract, vendor agrees that it is not currently engaged in, nor will it engage in, any boycott of a person or entity based in or doing business with a jurisdiction with which the State of Alabama can enjoy open trade.

Please provide your bid response in triplicate, one original and two copies and one electronic copy.

*Chad Scroggins*  
Chad Scroggins  
County Manager